



**10<sup>th</sup> European Cup  
Race Walking  
Dudince/Slovakia**



## **Team Manual**

[www.dudinskaatletika.sk](http://www.dudinskaatletika.sk)

### **10<sup>th</sup> European Cup Race Walking**

**19<sup>th</sup> May 2013**

**Dudince, SLOVAKIA**





**10<sup>th</sup> European Cup  
Race Walking  
Dudince/Slovakia**



---

<b>Subject</b>	<b>CONTENTS</b>	<b>Page</b>
<b>1. GENERAL INFORMATION</b>		
<b>2. ORGANISATIONAL STRUCTURE</b>		
	2.1 European Athletics Council	
	2.2 European Athletics Delegates	
	2.3 European Athletics Office	
	2.4 Executive Board of Slovak Athletic Federation	
	2.5 Local Organising Committee	
	2.6 Competition Organisation	
	2.7 Participating Federations	
<b>3. ARRIVALS</b>		
	3.1 Arrival by Air	
	3.1.1 Welcome Service	
	3.2 Arrival by Train	
	3.3 Arrival by Road	
	3.4 Visa Requirements	
<b>4. TRANSPORT</b>		
	4.1 Transport Desk	
	4.2 Bus Shuttle Service	
	4.3 Return to Airport / Train Stations	
<b>5. ACCOMMODATION &amp; HOTEL INFORMATION</b>		
	5.1 General Information	
	5.2 Information Desk	
	5.3 Official Hotels	
	5.4 Costs and European Athletics Quota	
	5.4.1 Payment Procedures	
	5.5. Meals	
	5.6 Meeting Rooms for Teams	
	5.7 Telephone Calls	
<b>6. ACCREDITATION</b>		
	6.1 General	
	6.2 Accreditation Procedure	
	6.3 Loss of Accreditation Card	
	6.4 Access Areas for Teams	
<b>7. TECHNICAL INFORMATION</b>		
	7.1 The Course	
	7.2 Technical Information Centre (TIC)	
	7.3 Technical Meeting	
	7.3.1 Agenda	
	7.4 Inspection of the Competition Venue	
	7.5 Training	
<b>8. COMPETITION REGULATIONS</b>		
	8.1 Team Composition	
	8.2 Final Entries	
	8.2.1 Final Confirmation	
	8.3 Competition Bibs	
	8.4 Scoring	
	8.5 Competition Clothing	



# 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



## **9. COMPETITION PROCEDURE**

- 9.1 Timetable
- 9.2 Warming up Before Events
- 9.3 Assembly and Call Room Procedures
- 9.4 Starting order
- 9.5 Starter's Commands
- 9.6 Timing
- 9.7 Refreshment Stations
  - 9.7.1 Personal Refreshments
  - 9.7.2 Mist station
  - 9.7.3 Toilets
- 9.8 Assistance
- 9.9 Protests
- 9.10 Interviews
- 9.11 Doping Control
  - 9.11.1 General information
  - 9.11.2 Selection of athletes
  - 9.11.3 Additional controls
- 9.12 Victory Ceremonies

## **10. MEDICAL SERVICES**

- 10.1 General
- 10.2 Medical Services in the Hotels
- 10.3 Medical Care at the competition venue
- 10.4 Physiotherapy
- 10.5 Insurance

## **11. INFORMATION**

- 11.1 Time keeping
- 11.2 Lap scoring
- 11.3 Disqualifications board
- 11.4 Announcements
- 11.5 Start Lists
- 11.6 Result Lists /Intermediate scores
- 11.7 Complete set of result lists

## **12. SECURITY**

## **13. CEREMONIES AND SOCIAL PROGRAMME**

- 13.1 Opening Ceremony
- 13.2 Closing Banquet

## **14. DEPARTURE**

## **15. CONTACT DETAILS**

## **16. APPENDICES**

- Appendix 1 – Map of the competition venue
- Appendix 2 – Map of the course and course profile
- Appendix 3 – Accreditation System



# 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



## 1. GENERAL INFORMATION

Language: Slovak

Currency: Euro

Religion: catholic, evangelical, Greece-catholic

Time zone: CET

Electricity specifications: 220 V

Telephone instructions (international access no, international country code for the host country): 00421 ....

Shop opening hours: 07:00 – 18:00

Post Office / Bank locations and opening hours: 09:00 – 16:00

Introductory phrases in local language:

Introductory phrases in local language:

Kde sa nachádza hotel?  
Where is the hotel?

Where is the pharmacy, medical service?

Kolko to stojí?  
How much it is cost?

Kde je najbližšie medzinárodné letisko na Slovensku?

Where is the closest international airport in Slovakia?

Kde sa nachádza katolícky/evanjelický kostol?  
Where is the catholic/evangelical Church?

Kde je štart/cieľ pretekov?  
Where is the start / finish of the race?

Kde sú potraviny/samoobsluha?  
Where are the food/deals?

V ktorom hoteli budeme ubytovaný?  
Where we will stay in the hotel? Which hotel we will be accommodated?

Kedy je otvorená pošta, obchody, banky, lekáreň?  
How are to open the post, shops, banks, pharmacy?

Kde sa nachádza technicko – informačné centrum /TIC/?  
Where is the technical information centre /TIC/?

Aké kultúrne pamiatky sú v okolí Dudiniec?  
What the cultural attractions are in the vicinity of Dudince?

Kto je šéfom LOC?  
Who is the boss of the Local Organizing Committee /LOC/?

Aké mesta sú v okolí Dudiniec?  
What cities are in the vicinity of Dudince?

Kde sa nachádzajú reštaurácie, kino a štadión?  
Where are restaurants, cinema, and stadium?

Kde sa nachádza lekáreň, zdravotné stredisko?



# 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



## 2. ORGANISATIONAL STRUCTURE

### 2.1 European Athletics Council

**President**

Hansjörg Wirz (SUI)

**Vice Presidents**

José Luis de Carlos (ESP)

Karel Pilny (CZE)

Jean Gracia (FRA)

**Director General**

Christian Milz (SUI)

**Council Members**

Franco Arese (ITA)

Sylvia Barlag (NED)

Jonas Egilsson (ISL)

Liam Hennessy (IRL)

Frank Hensel (GER)

Dobromir Karamarinov (BUL)

Toralf Nilsson (SWE)

Erki Nool (EST)

Antti Pihlakoski (FIN)

Jorge Salcedo (POR)

Gabriela Szabo (ROU)

Salih Munir Yaras (TUR)

Vadim Zelichenok (RUS)

IAAF President (ex officio member)

Lamine Diack (SEN)

European Athletics Honorary Life President

Carl-Olaf Homén (FIN)

### 2.2 European Athletics Delegates

Council Delegate

Liam Hennessy (IRL)

Technical Delegate

Anne Fröberg (FIN)

Doping Control Delegate

Giuseppe Fischetto (ITA)

Race Walking Judges

Peter Marlow (GBR) - Chief

Zoi Gini (GRE)

Rolf Müller (GER)

Pierce O 'Callaghan (IRL)

Joaquim Graça (POR)

Silvia Hanusova (SVK)

Gérard Lelievre (FRA)

International Road Race Measurer

Rainer Soos (AUT)

### 2.3 European Athletics Office

European Athletic Association

Avenue Louis-Ruchonnet 18

1003 Lausanne, Switzerland

Tel: +41 21 313 43 50

Fax: +41 21 313 43 51

E-mail: [competition@european-athletics.org](mailto:competition@european-athletics.org)

Web: [www.european-athletics.org](http://www.european-athletics.org)



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 2.4 Executive Board of Slovak Athletic Federation

President  
Vice - chairman  
General Secretary  
Members:

PaedDr. Peter Korčok PhD.  
Ing. Vladimír Gubrický  
Dr. Anna Kirnová  
Peter Filo jr.  
PaedDr. Martin Pupiš PhD.  
Peter Hritz  
Rastislav Hrbáček  
Róbert Mittermayer

### 2.5 Local Organising Committee

President  
General Secretary  
Event Management  
Protocol / Hospitality  
Press / Media  
Finance  
Medical & Anti-Doping  
Transport / Accommodation  
Marketing / Promotion  
Ceremonies

Ing. Štefan Pokluda  
Monika Sliacka  
Branislav Daniš  
Dr. Anna Kirnová  
Gabriel Bogdányi / Zuzana Trojakova  
Ing. Viktor Mudrák  
MUDr. Jozef Strelec  
Štefan Píri  
Alexander Čakloš  
Mgr. Roman Žovinec

### 2.6 Competition Organisation

Competition Director  
Technical Manager  
Referees  
Chief Photofinish  
Chief Starter  
Call Room Referee  
TIC Manager  
Doping Control  
Event Presentation Manager

Ing. Július Nyárjas  
Marian Teren  
Peter Filo ml.  
Miloslav Héliá  
Marián Kalabus  
Zuzana Malíková  
Ernest Caban  
MUDr. Ivan Janšák  
Alfons Juck / Pavel Prusa



# 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



## 2.7 Participating Federations (as per Preliminary Entries)

Country	20km M	50km M	10km M	20km W	10km W
AUT	0	0	0	4	0
BLR	4	4	2	4	2
BUL	0	1	0	1	1
CZE	2	1	3	1	3
DEN	1	0	0	0	0
ESP	4	4	3	4	3
EST	1	1	0	1	0
FIN	3	4	2	2	2
FRA	4	4	3	4	3
GBR	4	1	1	2	2
GER	4	3	2	0	2
GRE	0	1	1	1	0
HUN	3	1	2	3	3
IRL	3	1	2	1	2
ITA	4	4	3	4	3
LAT	3	1	2	2	0
LTU	3	3	2	3	2
MDA	1	0	0	0	0
NOR	3	0	0	0	0
POL	3	3	2	3	2
POR	4	4	3	4	3
ROU	0	1	3	2	1
RUS	4	4	3	4	3
SLO	2	0	0	0	0
SRB	1	2	1	0	0
SUI	1	0	0	2	0
SVK	4	4	3	4	3
SWE	4	0	0	0	1
TUR	4	0	3	2	2
UKR	4	4	3	4	3

<b>TOTAL</b>	<b>78</b>	<b>56</b>	<b>49</b>	<b>62</b>	<b>46</b>
--------------	-----------	-----------	-----------	-----------	-----------



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 3. ARRIVALS

#### 3.1 Arrival by Air

The official airport is Ferihegy, Budapest /HUN/ International Airport, which is situated 90 - 100 km from Dudince. For teams needing a visa to enter Slovakia /see 3.4/ the official airport is Bratislava /SVK, which is situated 180 km from Dudince.

##### 3.1.1 Welcome Service

Upon arrival, teams will be met by *LOC staff*. A welcome desk will be located at the airports – Budapest and Bratislava in each terminal and will be open from 17 May 2013 until 20 May 2013 from 07:00 to 22:00.

Once luggage has been collected, team members will be escorted to buses which will take them to the TIC, approximately 1,15 – 1,30 hours from the airport.

#### 3.2 Arrival By Train

There will be no welcome desk at the main railway station in city Zvolen /50 km from the Dudince/ and city Štúrovo /70 km from the Dudince/. Teams arriving by train will be met by LOC representatives and taken to the team hotel(s), according to the arrival times given in the Final Entries system.

#### 3.3 Arrival By Road

Teams arriving by road are kindly asked to go directly to their hotel, where representatives from the LOC will welcome them.

#### 3.4 Visa Requirements

The following countries require visas to enter Slovakia:

**Armenia** /ARM/, **Azerbaijan** /AZE/, **Belarus** /BLR/, **Georgia** /GEO/, **Moldova** /MDA/, **Russia** /RUS/, **Ukraine** /UKR/, **Turkey** /TUR/, **Serbia**, /SRB/

Visas should be obtained before leaving your country, from Slovak Embassy or Consulate. Should you have any problems, or require a letter of invitation please contact the LOC.

LOC Dudince 2013  
Monika Sliacka  
msu@dudince-mesto.sk  
City Dudince – Mesto Dudince  
Okružná 212  
962 71 Dudince, Slovakia

### 4. TRANSPORT

#### 4.1 Transport Desk

The transport desk will be located at *Team Hotels' welcome desk* and will be open from Friday 17 May 2013 to Monday 20 May 2013 from 07:00 to 22:00.





## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 4.2 Bus Shuttle Service

No shuttle service will be provided between the team hotels located in Dudince, training venues, social functions, the technical meeting and the competition venue as all facilities are located within walking distance (200 to 400m).

A shuttle service will be provided for teams accommodated in Park hotel. Full details of the schedule will be displayed at the Welcome desk of the hotel.

### 4.3 Return to Airport / Train stations

Transport will be arranged according to the flight schedules submitted by the teams. Further information will be available from the hotel information desks.

## 5. ACCOMMODATION & HOTEL INFORMATION

### 5.1 General Information

The LOC has reserved 3 of good quality hotels for teams, providing full board accommodation and easy accessibility to both the centre of *Dudince* and the competition venue. Accommodation will be arranged only during the event.

### 5.2 Information Desk

An information desk will be located in the lobby of each teams' hotel with qualified personnel offering relevant information about all aspects of the 10<sup>th</sup> European Cup Race Walking Dudince 2013.

The information desks opening hours will be as follows:  
17 May 2013 – 20 May 2013 from 07:00 to 22:00

### 5.3 Official Hotels

#### Team Hotels

Hotel Name	Address, Telephone & Fax	Facilities
<i>Hotel Minerál</i>	Okružná 124 - 962 71 Dudince Tel: 00421 45 550 6001 Fax: 00421 45 550 6001 www.hotelmineral.sk	Welcome desk, Meeting rooms, ice machine, free internet with computer terminal
<i>Hotel Rubín Smaragd</i>	Kúpeľná 106 - 962 71 Dudince Tel: 00421 45 550 4844 Fax: 00421 45 550 4840 www.kupeledudince.sk	Welcome desk, Meeting rooms, ice machine, free internet with computer terminal
<i>Park Hotel</i>	Hokovce 222 - 935 82 Hokovce Tel: 00421 36 749 14 33 Fax: 00421 36 749 14 33 www.park-hotel.sk	Welcome desk, Meeting rooms, ice machine, free internet with computer terminal

The Team hotels allocation will be defined and circulated to the Teams after the closing of the Final Entries.



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### VIP Hotel

Hotel Name	Address, Telephone & Fax	Facilities
<i>Hotel U Mlynárky</i>	Viničná 404 - 962 71 Dudince Tel: 00421 45 555 1911 Fax: 00421 45 555 1911 www.umlynárky.sk	Welcome desk, Meeting rooms, ice machine, free internet with computer terminal

### Media Hotel

Hotel Name	Address, Telephone & Fax	Facilities
<i>Hotel Diamant</i>	Kúpeľná 107 - 962 71 Dudince Tel: 00421 45 5502 460 Fax: 00421 45 5583 418 www.diamant.sk	Welcome desk, Meeting rooms, ice machine, free internet with computer terminal

### Technical Partner

Hotel Name	Address, Telephone & Fax	Facilities
<i>Hotel Panorama</i>	Hokovce 222 - 935 82 Hokovce Tel: 00421 36 749 14 33 Fax: 00421 36 749 14 33 www.park-hotel.sk	Welcome desk, Meeting rooms, ice machine, free internet with computer terminal

### **5.4 Costs and European Athletics Quota**

According to European Athletics Regulation 810.4 accommodation and full board for the visiting teams will be paid for by European Athletics for 2 days and for the following number of scoring athletes:

Men 50 km:	max 3 athletes	Junior Men:	max 2 athletes
Men 20 km:	max 3 athletes	Junior Women:	max 2 athletes
Women:	max 3 athletes		

(only scoring athletes)

No contribution shall be made in respect of athletes representing the host European Athletics Member Federation.

The following rates must be paid by the respective Member Federation for officials and "out of quota" athletes as well as for additional days:

75 € per person / per day for athletes/officials in a double room  
85 € per person / per day for athletes/officials in a single room



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



Each team will be allocated a minimum number of single rooms equivalent to 10% of the total number of athletes and in ratio officials entered in the final entries. Additional single rooms can be requested and will be given according to availability. The price for additional single room is 85 € per day, for full board accommodation.

**All payments must be made in euros.**

### 5.4.1 Payment Procedures

A proforma invoice will be sent to each Federation detailing the amount they owe based on their preliminary entries. Federations are kindly encouraged to make an advance payment of at least 70% by 18.04.2013. Advance Payments should be made in € by bank transfer to the following account:

Bank account name: VÚB a.s. Zvolen, bank branch Dudince  
Bank reference:  
Bank account number: 20127412  
Sort code: 0200  
Bank address: Okružná 142, 962 71 Dudince  
Swift No: SUBASKBX  
IBAN: SK72 0200 0000 0000 2012 7412

Note: A copy of the bank transfer will be required upon arrival.

The balance of the payment must be paid on-site by the Team Leader on arrival at the Accreditation Centre and Invitation.

The team leader must settle any extra charges (bar, laundry, telephone etc) at the hotel reception desk, before departure. The team leader will be asked to pay any used extras at reception desk when checking out.

### Cancellation policy

The final account for accommodation attributable to each Member Federation shall be based on the numbers declared in the final entries and this shall be paid in full, no allowance being made for any subsequent reduction in the actual number of athletes and/or officials.

### 5.5 Meals

All meals will be served in the hotels.

The restaurant opening times are:

Breakfast:	FRIDAY:	08:00 – 10:00
	SATURDAY:	08:00 – 10:00
	SUNDAY:	04:30 - 10:00
	MONDAY:	08:00 – 10:00
Lunch:	FRIDAY:	12:00 – 14:00
	SATURDAY:	12:00 – 14:00
	SUNDAY:	12:00 – 15:30
	MONDAY:	12:00 – 14:00



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



---

Dinner:	FRIDAY:	18:00 – 22:00
	SATURDAY:	18:00 – 20:00
	SUNDAY:	18:00 – 20:15
	MONDAY:	18:00 – 20:00

Accreditation cards will also function as meal vouchers and will be given to teams upon arrival.

For lunch and dinner, mineral water per person are available free of charge. All other drinks must be paid for.

On the competition date, a late serving provision will be made available for those athletes detained at the venue due to doping controls or protests.

### 5.6 Meeting Rooms for Teams

Arrangements can be made for team meeting rooms through the information desk in the hotel. Requests shall be made at reasonable time in advance.

### 5.7 Telephone Calls

The telephone will be automatically activated to make room-to-room calls. Any athletes or delegation officials requiring the use of the room phone for outgoing calls must make arrangements with the information desk at the hotel. To make outgoing telephone calls will be possible as soon as sufficient cash to cover charges is handed at reception desk.

## 6. ACCREDITATION

### 6.1 General

Each team member will receive an accreditation card, which must be worn at all times and should be clearly visible. Security personnel will control all areas. The accreditation is not transferable and does not allow the holder to take another person beyond checkpoints. Photos are not required for the accreditation card system.

### 6.2 Accreditation Procedure

Accreditation cards will be prepared in advance of the event, based on the information provided by the Member Federation in the final entry system. No changes will be accepted after the final entry deadline.

Accreditation cards will be distributed in *Hotel Minerál – Accreditation centre*. The Team Leader will be responsible for collecting the teams' accreditation cards.

**Team Leaders are requested to take the athletes' passports to the accreditation centre in order to allow verification of Junior participants' age.**

The Team Leader will settle the payment of accommodation for team members outside the European Athletics quota and confirm the athletes participating in the competition. After the payment and confirmation, the Team Leader can collect the accreditation cards for the whole team.



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 6.3 Loss of an Accreditation Card

Any lost or damaged accreditation cards should be reported to the *accreditation centre / TIC* . Duplicate cards can be obtained where proof of identity can be established.

### 6.4 Access Areas for Teams

A description of the accreditation system is included *on the back of the accreditation card, or appendix 3 of this document*.

All team accreditation cards will allow access to the warm up area, changing facilities and physiotherapy rooms. Only athletes who are about to compete will have access to the call room and to the course.

The Head of Delegation from each team is invited to the VIP Hospitality area and will be given the necessary access number on the accreditation card.

Separate cards will be issued to Team Leaders, for access to the information available for the teams in the pigeon boxes at the Technical Information Centre (TIC).

Separate cards will also be issued to Officials (max 2 per team) to access the Personal Refreshments Station.

Access to the Doping Control: 1 pass will be given to the athlete upon notification and an additional pass for an accompanying person. Passes will be collected once they enter the Doping Control Station.

## 7. TECHNICAL INFORMATION

### 7.1 The Course

The --10<sup>th</sup> edition of the European Cup Race Walking will be held on a 1 km lap course /see Appendix 2/.

### 7.2 Technical Information Centre (TIC)

The main function of the Technical Information Centre is to ensure smooth communication between each Team Delegation, the LOC and European Athletics Technical Delegates and the Competition Management, regarding technical matters.

TIC will be located in the city hall and will be open as follows:

Saturday 18 May 2013	opening time 08:00 closing time 18:00
Sunday 19 May 2013	opening time 06:30 closing time 19:00

The TIC will be linked to all information desks set up for this event and shall be responsible for the following:

- Competition information
- Settlement of technical enquiries from delegations
- Recovery of items confiscated at the call room



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



- Applications for 'national records' and additional doping control tests
- Urgent notices – collection and delivery of any urgent written notices to the Team Delegations from Technical Delegates, European Athletics and LOC
- Receipt of protests and/or appeals from the teams
- Publication of results.

All technical information regarding the competition will be distributed to each delegation in a special mailbox given to each team. This information will also be displayed on information boards.

Access to the information in the teams' pigeon boxes at the TIC will be controlled by a separate entry card, not by the accreditation card. TIC cards will be given to each team leader (in principle one per team).

Teams that were not able to attend the Technical Meeting, under extreme circumstances, can collect their information material from the TIC after the technical meeting.

### 7.3 Technical Meeting

The Technical Meeting will be held on Saturday 18 May 2013 at 17:00 in the cinema room of Hotel Diamant.

Each team may be represented by a maximum of two people and, if necessary, an interpreter. It is very important that all teams are represented at the Technical Meeting.

All questions related to the Technical Meeting must be presented in writing, in English, to the TIC by 15:00 on Saturday 18 May 2013, using the form distributed during accreditation procedure. The Technical Meeting will be conducted in English.

The Technical Meeting will be attended by:

- European Athletics President (or his representative)
- LOC President
- European Athletics officiating persons
- Jury of Appeal
- Competition Director
- Competition officials
- TIC Manager
- European Athletics Staff

#### 7.3.1 Agenda

The preliminary agenda of the Technical Meeting includes:

- Welcome by the President of the Local Organising Committee
- Welcome by the European Athletics President or his representative
- Presentation of the International and National Officials
- Information about Jury of Appeal
- Information briefing by the Technical Delegate on matters not covered by the Team Manual
- Presentation of the competition and warm-up areas



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



- Opening / Closing Ceremonies and closing party
- Information briefing by the Doping Rules and Regulations
- Answering of questions submitted in writing by federations

### 7.4 Inspection of Competition Venue

There will be no organised tour as the presentation regarding the competition and warm up areas will be given at the Technical Meeting.

Heads of Delegation and Team Members may visit the venue, inspecting access routes and other facilities which will be important to the teams on Saturday 18 May 2013 from 09:00 to 10:00 during the training. The visit of the venue will be free.

### 7.5 Training

The course will be open for training on Saturday 18 May 2013 from 08:00 to 10:00 and from 15:00 to 17:00.

## 8. COMPETITION REGULATIONS

### 8.1 Team Composition

The European Cup Race Walking comprises separate events for Men's (10km, 20km and 50km) and Women's (10km and 20km) teams representing European Athletics Member Federations.

Each European Athletics Member may enter a maximum of 6 (six) athletes in each senior race, of which a maximum of 4 (four) walkers may participate and a maximum of 5 athletes in each Junior event of which a maximum of 3 (three) may compete.

### 8.2 Final Entries

Final entries shall be made through European Athletics online entry system. The online entry system will be accessible on European Athletics website: **[www.european-athletics.org](http://www.european-athletics.org)** in the section "**Member Federations/Competition**". Member federations should use the already known ID and password.

Final entries indicating the names of the athletes and their performances in the current year, plus the names of officials must be submitted not later than 10 (ten) days before the first day of the competition.

All teams will receive a .pdf report with a status of their entries 24h before the deadline and one .pdf confirmation after closing of the system.

According to the regulations the deadlines for final entries are:

opening date of the online entry system: 23 April 2013

deadline for the entries: 09 May 2013 24:00 CET



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



---

### 8.2.1 Final Confirmation

Team Leaders or their representatives must confirm the names of those competitors already entered who will actually take part in the competition.

Forms for the final declaration and confirmation will be distributed to each delegation during accreditation. The forms must be completed and returned immediately or no later than Saturday 18 May 2013 at 10:00 at TIC. Final start lists will be ready for collection at the TIC after the Technical Meeting.

After the Technical Meeting, justified changes due to injury, illness or other uncontrollable matters will be possible until the beginning of the respective event, provided that the Technical Delegate has been previously informed and has accepted the change.

For more details please refer to European Athletics Regulation 803.5

### 8.3 Competition Bibs

The LOC will provide the teams with competition bibs at the end of the Technical Meeting.

In the individual events each competitor receives 3 numbers. Their personal competition number shall be pinned on the front and the back of the competition clothing *and on the bag*.

On the bib to be placed on the front will be visible the name of the athlete and an identification number (bib number), and on the bib on the back will be shown the bib number. The third bib /number bib/ will have to be pinned on the athlete's bag.

The competition numbers may not be cut, bent or covered in any way.

### 8.4 Scoring

Each race shall be scored separately on the basis of the actual finishing placings of the walkers. The best 3 (three) walkers in each race (20 km and 50 km men and 20 km women) and the best 2 (two) junior walkers men and women in each race (both 10 km) shall score on the following basis:

In each event, 3 (three) walkers of the men's and women's race and 2 (two) walkers of the junior races shall score and the team results shall be decided by the aggregate of placing recorded by the scoring walkers of each team. The team with the lowest aggregate of points will be judged the winner.

If a team fails to finish with a complete scoring team, the walkers finishing shall be counted as individuals in the race result, and shall be eligible for the individual placing.

No adjustment to the scoring placing of the finishing teams shall be made in respect of any non-scoring team walker or of individual entries.





## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



If two or more teams have an equality of scores calculated according European Athletics Regulation 802.8, the tie shall be decided in favour of the team with the best placed athlete.

### 8.5 Competition Clothing

Competitors must wear the Federation's official team clothing. IAAF Rule 8 & 143 will be strictly applied. Please make sure to follow the IAAF Advertising Regulations in force. Clothing and items not conforming to this rule and the current IAAF Advertising Regulations will be removed or taped at the call room.

The European Athletics has a record of the Team vests of all Member Federations on the European Athletics website. If the uniform displayed on the website differs from your current official uniform, a full set of photographs must be provided to the European Athletics by 09 May 2013 at the latest (preferably in an electronic version):

- JPEG file, maximum resolution and size 300 dpi / 500KB
- Compressed ZIP file, if possible
- Mail to: [competition@european-athletics.org](mailto:competition@european-athletics.org)
- Otherwise, the existing records will be used as reference

Team clothing must be uniform. A competitor wearing any other clothing will have no access to the competition area and will not be allowed to compete. This rule applies both to competition clothing (vest, shorts and tights) as well as to tracksuits.

## 9. COMPETITION PROCEDURE

### 9.1 Timetable

The timetable on Saturday 18 May 2013 will be:

- 18:30 Rehearsal event (2km Girls and Boys)
- 20:30 Opening ceremony

The timetable on Sunday 19 May 2013 will be:

**07:30 50km Senior Men**

**12:00 10km Junior Men**

**13:15 20km Senior Women**

13:30 10km Junior Men - Victory ceremony /Individual

13:45 10km Junior Men - Victory ceremony /Team

14:15 50km Senior Men - Victory ceremony /Individual

14:25 50km Senior Men - Victory ceremony /Team

**15:15 20km Senior Men**

15:30 20km Senior Women - Victory ceremony /Individual

15:45 20km Senior Women - Victory ceremony /Team

**17:00 10km Junior Women**

17:20 20km Senior Men - Victory ceremony /Individual

17:35 20km Senior Men - Victory ceremony /Team

18:15 10km Junior Women - Victory ceremony /Individual

18:30 10km Junior Women - Victory ceremony /Team

21:00 Closing party



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 9.2 Warming Up Before Events

Warming up will take place in the street next to the Call Room.

### 9.3 Assembly and Call Room Procedures

The first call for the participants will be made in the *Call Room located near the start line*. It is the responsibility of the team officials to ensure that their athletes are aware of the last check-in times for entry to the call room. Athletes arriving late may be excluded from participation in the event.

Athletes must report to the Call Room before each event as follows:

- |                     |               |
|---------------------|---------------|
| • 50km Men          | 07:05 – 07:20 |
| • 10km Junior Men   | 11:35 – 11:50 |
| • 20km Women        | 12:50 – 13:05 |
| • 20km Men          | 14:50 – 15:05 |
| • 10km Junior Women | 16:35 – 16:50 |

The athletes will be escorted from the call room to start line 5 minutes before scheduled start.

### 9.4 Starting order

The starting order for each event will be based on the respective team standings (scoring teams only) of the previous edition of the European Cup Race Walking. Each team shall be lined up behind each other at the start of the respective race. All other teams will be positioned behind in alphabetical order.

The Technical Delegate shall have the power to alter the above starting positions in special circumstances.

### 9.5 Starter's Commands

All instructions will be given in English.

The command is "on your marks" followed by a shot from the starter's gun.

### 9.6 Timing

The official timing will be provided by Hrdosport, official SAF time keeper. A transponder system will be used.

All athletes must wear a transponder in shoes, which will be distributed in the call room.

These transponders will be collected in the kits' collection area, immediately after the race. Athletes and coaches must ensure the proper return of the transponder after the race.

### 9.7 Refreshment Stations

Refreshment stations will be located along the course –Appendix No. 2

Signs indicating an upcoming drinking and sponging station will be displayed 50m before the stations.



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



Wet sponges and still water in bottles will be located in each station. Athletes competing will pick up their bottles and sponges on their own.

### 9.7.1 Personal Refreshments

Team officials may hand the athletes their personal beverages/refreshments at the personal refreshment tables. According to the number of athletes competing by country, each team will have its own table or share a table with other teams, which will be marked with the national flag and the country code. The tables are arranged in alphabetical order according to the three letter country code.

LOC can provide two bottles for each athlete competing in a race walking event. The bottles should be picked-up in the Team Hotels welcome desk on Saturday 18 May 2013 by 22:00. Athletes can also use their own bottles, as long as they comply with the IAAF advertising regulations.

All personal refreshments must clearly display the following information:

- Athlete's name
- Athlete's bib number
- Country Code

Athletes are responsible for the identification of their bottles. Stickers will be also available at the Team Hotels welcome desk the day before the competition.

After the bottles are brought to the Refreshment Station, judges will control them with regard to the IAAF Advertising Regulations. Any non-collected bottles will be returned to the TIC.

A maximum of two officials from every team will have access to the Personal Refreshments Station. Those officials must wear a special card issued by the LOC, which can be collected at the TIC on Saturday 18 May 2013 by 18:00.

These officials are authorized to place refreshments directly into the athletes' hands from the designated place behind the team's table. These persons shall not, under any circumstances, run beside an athlete while he/she is taking refreshments, as stated in IAAF Rule 230.9. (f). In this situation or if the athlete collects refreshments from a place other than the Refreshment station renders himself liable to disqualification by the Referee.

### 9.7.2 Mist station

There will be a mist station located on the course – Appendix No.2

A mist station consists of a shower-like apparatus releasing a fine spray of water from above. Participants can choose whether or not to use the Mist Station.

Signs indicating the upcoming Mist Station will be displayed 50m before the station.

### 9.7.3 Toilets

Toilets will be available on the track.



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 9.8 Assistance

During the competition, walkers are not allowed to give or receive any kind of assistance in any manner. When a competitor is unable to continue walking due to physical difficulties, he must inform the nearest judge. To indicate his intention of quitting the event, the walker shall remove the bibs with his/her name and identification number. A competitor is not permitted to receive assistance from any person other than a member of the official medical staff appointed by the LOC and properly identified as such, who may carry out an on-the-spot medical examination. The medical tent will be located after the finish area and there will be medical staff along the route.

### 9.9 Protests

Protests and appeals are permitted and will be processed in accordance with IAAF Rule 146.

In the first instance, protest must be made orally to the Referee by the athlete himself / herself or by a responsible official acting on his/her behalf.

Protest concerning the result or conduct of an event shall be made within 30 minutes of the official announcement of the result of that event (posted on the TIC information board).

Any written appeal to the Jury of Appeal must be made in accordance with Rule 146.5 signed by a responsible official on behalf of the athlete and submitted to TIC within 30 minutes after the official announcement of the decision made by the referee.

When submitting an appeal form, a deposit of 75 €, as set in the rules, must be paid. If the protest is unsuccessful, the deposit will not be returned. The Jury's decision will be provided in writing.

### 9.10 Interviews

Immediately after the competition, the flash interview group will interview the winning athletes. These interviews will be distributed on information sheets to the Media. In the mixed zone, all athletes meet the media: first the TV cameras, then the radio and finally the written press. It is for the athlete to decide whether he/she will give an interview.

The first three athletes in each event may be asked to attend an official press conference. These press conferences will take priority over all the interview requirements and will be staged in the Press Centre. They will usually be held before doping control testing.

### 9.11 Doping Control

#### 9.11.1 General Information

Doping control shall be conducted in accordance with IAAF Rules and Anti-doping regulations under the supervision of the European Athletics Doping Control Delegate. Both urine and blood samples may be collected immediately before, and during, the competition.



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



Athletes selected for doping control shall be informed by anti doping officials. Athletes will be required to sign a confirmation of notification. Athletes who are to be tested may invite a team official to accompany them to the Doping Control Centre (DCC).

A selected athlete should report immediately to the DCC unless there are valid reasons for delay. All selected athletes will be accompanied by a trained chaperone or Doping Control Officer from the time of notification until arrival at the DCC. Athletes are reminded that refusal to provide a sample can render them liable to disqualification and may lead to further disciplinary action.

Athletes who are required to use prescribed medication for the treatment of a medical condition should ensure that they have registered their medication, where necessary, through the Therapeutic Use Exemption system prior to attending the competition.

### **9.11.2 Selection of Athletes**

The selection of athletes for control will be made on a final position and/or random basis under the supervision of the European Athletics Doping Control Delegate. In addition, the selection of further athletes may be ordered at the discretion of the European Athletics Doping Control Delegate.

All athletes setting World or European records must report to the DCC to provide a sample. Failure to provide a sample will result in the record not being ratified.

### **9.11.3 Additional Controls**

Additional athletes, such as those achieving National Records who have not been selected for doping control, may present themselves for testing. These athletes must report to the TIC where they will have to complete the "Doping Control Request Form". They will then be escorted to the Doping Control Station.

The cost of this control will be paid by the European Athletics and will be deducted from the member federation's European Athletics subvention after the competition.

### **9.12 Victory Ceremonies**

The victory ceremony for the individuals and the teams will take place at the competition venue according to schedule included in the timetable.

Detailed information about meeting point will be given during the Technical Meeting.

Athletes must wear the official team clothing for the ceremonies, and no other items shall be taken to the podium, such as flags, bags or other.



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 10. Medical Services

#### 10.1 General

The medical team will provide medical information and assistance to the teams.

In case of emergency, please contact the nearest medical first aid station.

#### 10.2 Medical Services in the Hotels

For medical or emergency needs, Team Leaders will contact the hotels' reception (medical information and phone numbers available on site).

#### 10.3 Medical Care at the competition site

A medical tent will be active at the venue for acute medical assistance.

First aid teams, supervised by doctors will be distributed around the course during the competition.

The local medical service will be responsible for any problem concerning the athletes' health both at competition and warming up areas. In case of injuries, only the official physician will be admitted to the course. The respective physician will decide on the further treatment of the injured athlete.

Team doctors will have access to the medical service facilities when an athlete of his/her own team is hurt or is in need of other medical attention.

#### 10.4 Physiotherapy

Rooms for physiotherapy service will be provided in each hotel.

Space and physio beds will also be available in the teams tent located near the call room on Sunday 19 May 2013.

#### 10.5 Insurance

According to the Regulation 310.9 the participating Member Federations are responsible for taking out their own insurance to cover the risk of illness or injury of any member of their team when travelling to and from the European Athletics event and during the event itself. Please make all necessary arrangements to fulfil these requirements prior travelling.

### 11. Information

#### 11.1 Time keeping

A time keeping clock is located near to start and finish line on the course.

Final and intermediate results of the races and the respective team points will be indicated on the video board.



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 11.2 Lap scoring

There will be lap counters beside the course, who will show the walkers the number of laps remaining.

### 11.3 Disqualifications board

Athletes who, by their mode of progression, are in danger of infringing the IAAF definition of Race Walking, will receive a caution from one of the International Race Walking Judges. The caution is given by showing a yellow paddle with the symbol of each offence on each side.

When a judge observes an athlete failing to comply with the definition of Race Walking, by exhibiting visible loss of contact or a bent knee during any part of the competition, the Judge will send a Red Card to the Chief Judge.

When three Red Cards from three different Judges have been submitted to the Chief Judge on the same athlete, the athlete will be disqualified and he will be notified of this disqualification by the Chief Judge or the Chief Judge Assistant by showing the athlete a red paddle.

If the Chief Judge or the Chief Judge Assistant informs the athlete of his/her disqualification, the disqualified athlete must leave the course immediately, remove his/her bib numbers and return to the Post Event Control Area.

The Posting Board showing the red cards and disqualifications will be placed beside the course approximately 20 – 25 meters ahead of the finish line.

### 11.4 Announcements

Official announcements will be made in Slovak - English.

### 11.5 Start Lists

Start Lists will be available for Team Leaders on Saturday 18 May 2013 after the Technical Meeting.

### 11.6 Result Lists / Intermediate Scores

Results will be displayed on the notice boards near the TIC, immediately after each race.

A copy of the results of each event will be available at the TIC in each team pigeon box.

### 11.7 Complete Set of Result Lists

The complete results of the race in paper form and USB key when requested will be distributed to team leaders at the Closing Banquet.



## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 12. Security

Instructions given by the LOC, the security personnel and the police must be followed in all areas, as well as during transport from one location to another.

The accreditation card must be worn at all times. If an accreditation is lost, this should be reported immediately to any LOC information desk.

If necessary, the police can be contacted through the LOC information desk at your hotel.

### 13. Ceremonies & Social Programme

#### 13.1 Opening Ceremony

The Opening Ceremony will take place on Saturday 18 May 2013 at 20:30 in front of the City Hall.

A minimum of three members from each team will be present at the opening ceremonies.

#### 13.2 Closing Banquet

Dinner on Sunday 19 May will be served in the respective hotels. The Closing Party for athletes and team members will take place on Sunday 19 May 2013 at 21:00 in Hotel Minerál. Everyone with accreditation is welcome to attend.

### 14. Departure

Teams will be asked to provide full travel details in the final entry system. Teams will also receive a departure form, which should be completed and returned to the LOC Information Desk in the hotel, at least 24 hours before departure, especially if there are any changes to the provided details.

Departure times of the shuttle buses from the hotel will be provided and displayed at the hotel Information Desk.

All outstanding fees, charges and possible other expenses must be settled with the cashier. On the day of departure the LOC Hotel manager will check the rooms together with the team leaders.





## 10<sup>th</sup> European Cup Race Walking Dudince/Slovakia



### 15. Contact Details

For further details about the European Cup Race Walking in Dudince please contact:

Mrs. Monika Sliacka  
secretary  
[msu@dudince-mesto.sk](mailto:msu@dudince-mesto.sk)

Mr. Ing. Július Nyárjas  
Meeting director  
[julius.nyarjas@gmail.com](mailto:julius.nyarjas@gmail.com)

Mrs. Dr. Anna Kirnová  
General secretary of SAF  
[kirnova@atletikasvk.sk](mailto:kirnova@atletikasvk.sk)

### 16. Appendices

Appendix 1 - Map of the competition venue  
Appendix 2 – Map of the course and course profile  
Appendix 3 – Accreditation system

Appendix 1 – Map of the competition venue



Appendix 2 – Map of the course and course profile





**10<sup>th</sup> European Cup  
Race Walking  
Dudince/Slovakia**



Appendix 3 – Accreditation system

<b>Accreditation Zones</b>					
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
VIP Areas	Event Management	Competition Areas	Mixed Zone	Media Areas	Team Areas