

## **PRINCIPLES FOR THE SELECTION AND MANAGEMENT OF EUROPEAN ATHLETICS ONE-DAY OUTDOOR MEETINGS**

### **1. Objectives**

- 1.1. To maintain an official system of co-operation and liaison between the European Athletic Association (hereinafter European Athletics), the IAAF, the Member Federations, the meeting organisers and the athletes.
- 1.2. To create an understandable link between the meetings.
- 1.3. To implement a recognisable consequence of the results.
- 1.4. To give a clear status to each level of meeting.
- 1.5. To provide an incentive for meeting organisers to strive for a greater status for their meeting.
- 1.6. To protect all categories of meetings on the international calendar.
- 1.7. To ensure equal competition possibilities for each discipline.
- 1.8. To protect athletes by providing categories according to a ranking system.
- 1.9. To ensure observance of standard conditions, as specified below, by European Athletics.

### **2. Procedure of making an Application**

Applications for European Athletics status **Premium or Classic League** shall be submitted on the appropriate form by the Member Federations to the European Athletics Office by August-September of the year preceding that of the meeting.

### **3. How to apply for Upgrading**

- 3.1. European Athletics will only consider applications for European Athletics status from those meetings that have previously held an international meeting with National or Area status for a minimum of one (1) year within the previous two years.
- 3.2. Any Member Federation applying for an upgrading of status shall submit, in its application, results of the last meeting and details which support such up-grading in accordance with the requirements of status detailed below.

### **4. Guidelines for Selection of European Athletics Premium or Classic Meetings**

- 4.1. European Athletics will accept meeting status of three levels
  - a) European Athletics Premium meetings organised in a League (approximately 6-8 meetings) including Special Premium meetings (any meeting organised inside or outside a stadium with a maximum of four track disciplines or field disciplines or with disciplines of special importance for the sport can seek Special Premium Permit from European Athletics provided they fulfil other specified criterions).
  - b) European Athletics Classic meetings organised in a League (approximately 13-15 meetings)
  - c) As decided by the IAAF Council in 2009 and according to IAAF Rule 1 (i): International Invitation Meetings and competitions, other than those referred to in Rule 1.1(e), where appearance fees, prize money and/or the value of non-cash prizes exceed USD50,000 in total or USD8,000 for any one event.
- 4.2. The requirements for each category are stated in Appendix A.
- 4.3. The ranking, and consequent up-/ downgrading, of each individual meeting will be done through an evaluation process conducted by an Evaluation Panel (details to follow in Appendix B).
  - 4.3.1. The European Athletics top group of meetings will consist of the best ranked meetings from Europe (according to IAAF Competition Performance Rankings) based on the overall evaluation, who have applied and fulfilled the conditions to be included in the Premium League. They will have, in principle, the right to the status of European Athletics Premium meeting (see point 6).
  - 4.3.2. The second group of meetings will be chosen according to the following items:
    - Fulfil the requirements for the European Athletics Classic meetings
    - Evaluation report by Panel
    - Position in the IAAF Competition Performance Rankings
    - Tradition of the meeting
    - Consistent excellence of the meeting's National Federation concerned
    - Geographic position

4.3.3. Any meeting in Europe which comply with the IAAF rule 1(i) must request a permit including the date from European Athletics. Not respecting this regulation will lead to sanctions.

## **5. Guidelines of Scheduling**

- 5.1. The allocated date for any European Athletics meeting is a consequence of the conditions set to obtain a permit. The following conditions will be applied:
- Protection windows between meetings of the same or even other concerned levels and the same events to avoid any conflicts in the calendar
  - Recommended dates for the National Championships
  - Recommended dates for international matches
  - Clear qualification criteria in a further step will be implemented under which an athlete can enter in a higher category of a meeting. Dates for reviewing the qualification status will be additionally set.
- 5.2. In principle, not more than one (1) European Athletics One-Day outdoor meeting may be staged in the same town in any one year. The European Athletics Premium meetings have priority.

## **6. Programme**

Premium Meetings shall send their proposal of programme of events to EA by 1 December of every year preceding the date of the meeting, and EA shall have the right to include one event in the meeting before a specified date.

Classic Meetings shall send their proposal for programme to EA by 1 December of every year preceding the date of the meeting and EA shall have the right to include two events in the meeting before a specified date.

- Categorisation of disciplines shall be as follows:
  - Disciplines with international athletes
  - Disciplines with national athletes

Criteria detailed in point 8.11 are only applicable for the international disciplines.

Meetings staging only a few events may be granted a Special Premium Permit.

## **7. Reporting Procedure**

- 7.1. Following each European Athletics meeting the meeting organiser must submit a written report concerning the organisation and staging of the meeting (including final account, payment confirmation, any other relevant information) to the European Athletics Office no later than 14 days after the meeting.
- 7.2. Following each European Athletics meeting, the designed European Athletics Delegate shall be required to submit a written report concerning the staging of the meeting. This report including the results and doping control forms shall be forwarded to the European Athletics Office not later than 10 days after the meeting attended.
- 7.3. The analysis of these reports will assist the Evaluation Panel in determining the status of a meeting the following year.

## **8. Requirements of Status of European Athletics Meetings (complementing Appendix A)**

- 8.1. The meeting organiser must be the National Federation or a Member of the National Federation, and must agree to abide by the Rules of the IAAF and European Athletics.
- 8.2. In case the National Federation is not the meeting organiser a strong cooperation and communication between both organisations must be established.
- 8.3. An official Delegate, appointed by European Athletics, shall be received by the meeting organiser. This Delegate shall be experienced in technical matters, and shall be ready to give technical assistance when required. He/she shall supervise the meeting, is responsible for the correct conduct of the doping controls (for Special Premium and Classic meetings) and adherence to the advertising rules and regulations.

Normally the Delegate(s) should not be a citizen of the country where the meeting is held. The organiser shall pay the travel and accommodation costs for the duration of the race and one additional night (e.g. 1 day event = 2 nights, 2 days event = 2 nights) including costs for visa (if applicable).

- 8.4. Meeting Organisers must sign a liability insurance policy, in favour of the athletes, officials and spectators, to cover risks for which they may be retained liable and present a copy to European Athletics. It is recommended that other insurance policy should be signed against the risks of cancellation. Athletes have to cover their own insurance for accident.
- 8.5. Doping control tests shall be conducted on random/target selection basis, and analysis must be performed at the allocated WADA accredited laboratory, in accordance with the WADA standards and IAAF guidelines. The organiser has to take care of dispatching the samples to the laboratories. The analysis reports shall be directly submitted by the laboratory to European Athletics Office and as a copy to the IAAF Anti-Doping department. The costs of the control (incl. Personnel), the dispatch of samples and their analysis must be borne by the Meeting Organiser.

**Required number of doping control tests:**

<b>Outdoor Premium Meetings</b>	minimum 6 samples
<b>Outdoor Classic and all Permit Meetings</b>	minimum 5 samples
<b>Special Premium Meetings</b>	minimum 4 samples

**Note:** for Special Premium Meetings with a restricted programme of events and consequently a reduced number of athletes (max. 20 athletes), the number of doping control tests can be reduced (up to a minimum of 2 tests), as approved in advance by European Athletics.

- 8.6. Medical services shall be provided as indicated in Appendix A.
- 8.7. Food and accommodation standards should correspond to normal international level according to Appendix A.
- 8.8. Local transport shall be provided from airport to hotel, to training areas and to the competition venue for all athletes.
- 8.9. All equipment and implements shall meet IAAF technical rules in force at the time of the meeting.
- 8.10. In the case of European Records, all documentation necessary for the ratification have to be forwarded to European Athletics not later than one month after the competition. It is therefore recommended that all required papers are completed during the competition and signed by the responsible officials. In doing this, all the necessary material can then be collated and sent without delay to the national federation for approval. Meeting organisers shall consult the current European Record lists before the competition and obtain the appropriate European Record Application Forms from the European Athletics Website: [www.european-athletics.org](http://www.european-athletics.org).
- 8.11. The following criteria for the number of participating countries (national, continental, international) will be strictly applied (except for Special Premium – see Appendix A):
- Minimum 8 different countries (including host country),
  - Minimum 6 athletes per event (100m, LJ, etc.) of which at least 3 for Premium and 2 for Classic in lane disciplines (running events up to and including 400m and 4x100m), and at least 4 for Premium and 3 for Classic in all other disciplines are from different European countries.
  - From all participating athletes at the meeting, minimum 50% must be European athletes,
  - Maximum of 4 athletes, excluding the pacemakers, per country can participate at each event (excluding the host country). In case of 3000/5000m and 3000m SC the maximum number of athletes shall be as follows:
    - 4 athletes from one country in each heat of up to 15 athletes for 3000/5000 and 3000SC;
    - 5 athletes from one country in each heat of 16 to 18 athletes for 3000/5000 and 3000SC;
    - 6 athletes from one country in each heat of more than 19 athletes for 3000/5000 and 3000SC.

Failure to meet the above thresholds will make the meeting organiser liable for sanctions (see Appendix C) unless it can be demonstrated to the satisfaction of the Evaluation Panel that the situation was caused by athletes' cancellation or any other cause beyond control.

8.12. All payments shall be effected in accordance with IAAF Rules and Regulations within the following timeframe:

- Travel cost reimbursements 90 days
- Prize money and appearance fees 90 days

The meeting organiser will maintain copies of all financial documents which may be called for inspection if required by European Athletics.

8.13. European Athletics has the right to downgrade or exclude a meeting according to the evaluation process indicated in Appendix B.

8.14. The Meeting Organiser must send the link to the immediate/live results of the competition to European Athletics Statistician at least 48 hours before the start of the meeting.

The complete results of the meeting must be sent electronically immediately after the conclusion of the meeting to the European Athletics Communication Department ([media@european-athletics.org](mailto:media@european-athletics.org)), Competition Department ([competition@european-athletics.org](mailto:competition@european-athletics.org)) and European Athletics Statistician ([mirko@tilastopaja.org](mailto:mirko@tilastopaja.org)).

## APPENDIX A – MEETING REQUIREMENT CRITERIA

Note: for European Athletics Area Permit Meetings the conditions are according to IAAF Rule 1. (i)

Requirements	European Premium	European Classic	European Special Premium
Events & Athletes	<ul style="list-style-type: none"> <li>Events as agreed by EA and additional event (s) as requested by EA</li> <li>8 countries (including host country),</li> <li>6 athletes per event, with European athletes at least from 3 different countries in lane disciplines or 4 in other disciplines</li> <li>Per meeting min 50% European athletes</li> <li>Maximum of 4 athletes, excluding the pacemakers, per country can participate at each event (excluding the host country) according to 8.11 e)</li> </ul>	<ul style="list-style-type: none"> <li>Events as agreed by EA and additional event (s) as requested by EA</li> <li>8 countries (including host country),</li> <li>6 athletes per event, with European athletes at least from 2 different countries in lane disciplines or 3 in other disciplines</li> <li>Per meeting min 50% European athletes</li> <li>Maximum of 4 athletes, excluding the pacemakers, per country can participate at each event (excluding the host country) according to 8.11 e)</li> </ul>	<ul style="list-style-type: none"> <li>3 countries (including host country),</li> <li>Per meeting min 50% European athletes</li> <li>Maximum of 4 athletes, per country can participate at each event (excluding the host country)</li> </ul>
Technical facilities	<ul style="list-style-type: none"> <li>8 lanes</li> <li>Capacity of 5000, minimum 60% spectator attendance (3000)</li> <li>Video board(s) (minimum size 40m<sup>2</sup> in total)</li> <li>2 infield timing boards (double sided)</li> <li>One infield scoring board per field event</li> <li>EDM or VDM + automatic false start apparatus, full electronic timing</li> <li>Electronic Wind gauge</li> <li>IAAF track certificate class 2</li> </ul>	<ul style="list-style-type: none"> <li>6 lanes</li> <li>Capacity of 3000, minimum 60% spectator attendance (1800)</li> <li>2 infield timing boards</li> <li>One infield scoring board per field event</li> <li>Wind gauge</li> <li>Automatic false start apparatus, full electronic timing</li> <li>EDM or VDM (recommended)</li> </ul>	<ul style="list-style-type: none"> <li>Comply with IAAF Rules</li> <li>Video board(s) (recommended)</li> <li>2 infield timing boards (double sided) as relevant</li> <li>One infield scoring board per field event</li> <li>EDM or VDM (track events) + automatic false start apparatus, full electronic timing (relevant track events)</li> <li>IAAF certified measurement report as relevant according to the event staged</li> </ul>
Equipment & Implements	<ul style="list-style-type: none"> <li>All equipment &amp; implements must be IAAF certified</li> </ul>	<ul style="list-style-type: none"> <li>All equipment &amp; implements must be IAAF certified</li> </ul>	<ul style="list-style-type: none"> <li>All equipment &amp; implements must be IAAF certified</li> </ul>
International Officials	<ul style="list-style-type: none"> <li>1 Technical Delegate</li> </ul>	<ul style="list-style-type: none"> <li>1 Technical Delegate</li> </ul>	<ul style="list-style-type: none"> <li>1 Technical Delegate</li> </ul>
Accommodation	<ul style="list-style-type: none"> <li>4-star hotel</li> </ul>	<ul style="list-style-type: none"> <li>3-star hotel</li> </ul>	<ul style="list-style-type: none"> <li>4-star hotel</li> </ul>
Transportation	<ul style="list-style-type: none"> <li>On site for athletes and officials</li> <li>Flights for Delegates</li> </ul>	<ul style="list-style-type: none"> <li>On site for athletes and officials</li> <li>Flight for Delegate</li> </ul>	<ul style="list-style-type: none"> <li>On site for athletes and officials</li> <li>Flights for Delegates</li> </ul>
Medical	<ul style="list-style-type: none"> <li>Physiotherapy service starting 48h before (during office hours)</li> </ul>	<ul style="list-style-type: none"> <li>Physiotherapy service starting 48h before (during office hours)</li> </ul>	<ul style="list-style-type: none"> <li>Physiotherapy service starting 48h before (during office hours)</li> </ul>

Requirements	European Premium	European Classic	European Special Premium
	<ul style="list-style-type: none"> <li>• First aid ambulance at event</li> <li>• Doctor/Physician on site</li> </ul>	<ul style="list-style-type: none"> <li>• First aid ambulance at event</li> <li>• Doctor/Physician on site</li> </ul>	<ul style="list-style-type: none"> <li>• First aid ambulance at event</li> <li>• Doctor/Physician on site</li> </ul>
Anti-Doping	<ul style="list-style-type: none"> <li>• Minimum 6 doping controls</li> </ul>	<ul style="list-style-type: none"> <li>• Minimum 5 doping controls</li> </ul>	<ul style="list-style-type: none"> <li>• For meetings with a restricted programme of events and consequently a reduced number of athletes, the number of doping control tests can be reduced (up to a minimum of 2 tests), as approved in advance by European Athletics.</li> </ul>
TV	<ul style="list-style-type: none"> <li>• Live</li> </ul>	<ul style="list-style-type: none"> <li>• 20 minutes of highlights/live streaming</li> </ul>	<ul style="list-style-type: none"> <li>• Minimum highlights/live streaming</li> </ul>
Media	<ul style="list-style-type: none"> <li>• Tribune with dedicated seats</li> <li>• Regular press releases (min 4)</li> <li>• Photographers to have access to WIFI or internet access in the media working area</li> <li>• Press conferences (2 minimum)</li> </ul>	<ul style="list-style-type: none"> <li>• Regular press releases (2 minimum)</li> <li>• Press Conference (recommended)</li> </ul>	<ul style="list-style-type: none"> <li>• Tribune with dedicated seats</li> <li>• Regular press releases (min 4)</li> <li>• Photographers to have access to WIFI or internet access in the media working area</li> <li>• Press conferences</li> </ul>
Website	<ul style="list-style-type: none"> <li>• Dedicated website</li> <li>• Start list and immediate/Live results on website</li> <li>• Premium logo on the opening page, visible at all time (together with the institutional logos and/or separate from sponsor logos)</li> </ul>	<ul style="list-style-type: none"> <li>• Dedicated website</li> <li>• Start list and immediate/Live results on website</li> <li>• Classic logo on the opening page, visible at all time (together with the institutional logos and/or separate from sponsor logos)</li> </ul>	<ul style="list-style-type: none"> <li>• Dedicated website</li> <li>• Start list and immediate/Live results on website</li> <li>• Special Premium logo on the opening page, visible at all time (together with the institutional logos and/or separate from sponsor logos)</li> </ul>
Budget & Financial obligations	<ul style="list-style-type: none"> <li>• Total budget 500,000 EUR minimum (incl. prize money)</li> <li>• Prize money budget 70,000 EUR minimum for the athletes</li> <li>• Payments according to point 8.12</li> <li>• Audited accounts of the previous year</li> <li>• Detailed budget including prize money structure and travel &amp; accommodation of appointed officials</li> <li>• Local transportation for athletes, coaches, managers</li> <li>• Doping control organisation &amp; analysis</li> </ul>	<ul style="list-style-type: none"> <li>• Total budget 100,000 EUR minimum (incl. prize money)</li> <li>• Prize money budget 30,000 EUR minimum for the athletes</li> <li>• Payments according to point 8.12</li> <li>• Audited accounts of the previous year</li> <li>• Detailed budget including prize money structure and travel &amp; accommodation of appointed officials</li> <li>• Local transportation for athletes, coaches, managers</li> <li>• Doping control organisation &amp; analysis</li> </ul>	<ul style="list-style-type: none"> <li>• Total budget 50,000 EUR minimum (incl. prize money)</li> <li>• Prize money budget minimum 6,000 EUR per event</li> <li>• Payments according to point 8.12</li> <li>• Audited accounts of the previous year</li> <li>• Detailed budget including prize money structure and travel &amp; accommodation of appointed officials</li> <li>• Local transportation for athletes, coaches, managers</li> <li>• Doping control organisation &amp; analysis</li> </ul>
Prize Money before tax (brutto)	<ul style="list-style-type: none"> <li>• Exact prize money structure must be sent to European Athletics for approval at the latest</li> </ul>	<ul style="list-style-type: none"> <li>• Exact prize money structure must be sent to European Athletics for approval at the latest</li> </ul>	<ul style="list-style-type: none"> <li>• Exact prize money structure must be sent to European Athletics for approval at the latest</li> </ul>

Requirements	European Premium	European Classic	European Special Premium																																																																
	<p>by 15 March of the year of the meeting and should be published on meeting website 30 days before competition.</p> <ul style="list-style-type: none"> <li>Total prize money budget (min 70,000 EUR) must be paid to athletes for ranked performance during the meeting</li> <li>Prize money does NOT include appearance fee and/or any bonus</li> <li>Minimum prize money must be:               <table border="0"> <tr><td colspan="2">"A" prize money system</td></tr> <tr><td>1<sup>st</sup> Place</td><td>2000 EUR</td></tr> <tr><td>2<sup>nd</sup> Place</td><td>1500 EUR</td></tr> <tr><td>3<sup>rd</sup> Place</td><td>1000 EUR</td></tr> <tr><td>4<sup>th</sup> Place</td><td>700 EUR</td></tr> <tr><td>5<sup>th</sup> Place</td><td>500 EUR</td></tr> <tr><td>6<sup>th</sup> Place</td><td>300 EUR</td></tr> <tr><td colspan="2">"B" prize money system</td></tr> <tr><td>1<sup>st</sup> Place</td><td>1200 EUR</td></tr> <tr><td>2<sup>nd</sup> Place</td><td>800 EUR</td></tr> <tr><td>3<sup>rd</sup> Place</td><td>400 EUR</td></tr> <tr><td>4<sup>th</sup> Place</td><td>300 EUR</td></tr> <tr><td>5<sup>th</sup> Place</td><td>200 EUR</td></tr> <tr><td>6<sup>th</sup> Place</td><td>100 EUR</td></tr> </table> </li> </ul> <p>The organiser must declare until 15 March to which PM the events are belonging to;</p>	"A" prize money system		1 <sup>st</sup> Place	2000 EUR	2 <sup>nd</sup> Place	1500 EUR	3 <sup>rd</sup> Place	1000 EUR	4 <sup>th</sup> Place	700 EUR	5 <sup>th</sup> Place	500 EUR	6 <sup>th</sup> Place	300 EUR	"B" prize money system		1 <sup>st</sup> Place	1200 EUR	2 <sup>nd</sup> Place	800 EUR	3 <sup>rd</sup> Place	400 EUR	4 <sup>th</sup> Place	300 EUR	5 <sup>th</sup> Place	200 EUR	6 <sup>th</sup> Place	100 EUR	<p>by 15 March of the year of the meeting and should be published on meeting website 30 days before competition.</p> <ul style="list-style-type: none"> <li>Total prize money budget (min 30,000 EUR) must be paid to athletes for ranked performance during the meeting</li> <li>Prize money does NOT include appearance fee and/or any bonus</li> <li>Minimum prize money must be:               <table border="0"> <tr><td colspan="2">"A" prize money system</td></tr> <tr><td>1<sup>st</sup> Place</td><td>1000 EUR</td></tr> <tr><td>2<sup>nd</sup> Place</td><td>600 EUR</td></tr> <tr><td>3<sup>rd</sup> Place</td><td>400 EUR</td></tr> <tr><td>4<sup>th</sup> Place</td><td>300 EUR</td></tr> <tr><td>5<sup>th</sup> Place</td><td>200 EUR</td></tr> <tr><td colspan="2">"B" prize money system</td></tr> <tr><td>1<sup>st</sup> Place</td><td>500 EUR</td></tr> <tr><td>2<sup>nd</sup> Place</td><td>400 EUR</td></tr> <tr><td>3<sup>rd</sup> Place</td><td>300 EUR</td></tr> <tr><td>4<sup>th</sup> Place</td><td>200 EUR</td></tr> <tr><td>5<sup>th</sup> Place</td><td>100 EUR</td></tr> </table> </li> </ul> <p>The organiser must declare until 15 March to which PM the events are belonging to;</p>	"A" prize money system		1 <sup>st</sup> Place	1000 EUR	2 <sup>nd</sup> Place	600 EUR	3 <sup>rd</sup> Place	400 EUR	4 <sup>th</sup> Place	300 EUR	5 <sup>th</sup> Place	200 EUR	"B" prize money system		1 <sup>st</sup> Place	500 EUR	2 <sup>nd</sup> Place	400 EUR	3 <sup>rd</sup> Place	300 EUR	4 <sup>th</sup> Place	200 EUR	5 <sup>th</sup> Place	100 EUR	<p>by 15 March of the year of the meeting and should be published on meeting website 30 days before competition.</p> <ul style="list-style-type: none"> <li>Total prize money budget must be paid to athletes for ranked performance during the meeting</li> <li>Prize money does NOT include appearance fee and/or any bonus</li> <li>Minimum prize money must be:               <table border="0"> <tr><td>1<sup>st</sup> Place</td><td>2000 EUR</td></tr> <tr><td>2<sup>nd</sup> Place</td><td>1500 EUR</td></tr> <tr><td>3<sup>rd</sup> Place</td><td>1000 EUR</td></tr> <tr><td>4<sup>th</sup> Place</td><td>700 EUR</td></tr> <tr><td>5<sup>th</sup> Place</td><td>500 EUR</td></tr> <tr><td>6<sup>th</sup> Place</td><td>300 EUR</td></tr> </table> </li> </ul>	1 <sup>st</sup> Place	2000 EUR	2 <sup>nd</sup> Place	1500 EUR	3 <sup>rd</sup> Place	1000 EUR	4 <sup>th</sup> Place	700 EUR	5 <sup>th</sup> Place	500 EUR	6 <sup>th</sup> Place	300 EUR
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European Athletics Permit logo and advertisement	<ul style="list-style-type: none"> <li>Premium logo on all printed materials, TV graphics, and website (linked to European Athletics)</li> <li>European Athletics advertising boards</li> </ul>	<ul style="list-style-type: none"> <li>Classic logo on all printed materials, TV, graphics, and website (linked to European Athletics)</li> <li>European Athletics advertising boards</li> </ul>	<ul style="list-style-type: none"> <li>Special Premium logo on all printed materials, TV graphics, and website (linked to European Athletics)</li> <li>European Athletics advertising boards</li> </ul>																																																																
Event Presentation	<ul style="list-style-type: none"> <li>Hardware &amp; Personnel</li> </ul>	<ul style="list-style-type: none"> <li>Hardware &amp; Personnel</li> </ul>	<ul style="list-style-type: none"> <li>Hardware &amp; Personnel</li> </ul>																																																																
Insurance	<ul style="list-style-type: none"> <li>Liability for Athletes, Officials and Spectators</li> <li>Meeting cancellation (recommended only)</li> </ul>	<ul style="list-style-type: none"> <li>Liability for Athletes, Officials and Spectators</li> <li>Meeting cancellation (recommended only)</li> </ul>	<ul style="list-style-type: none"> <li>Liability for Athletes, Officials and Spectators</li> <li>Meeting cancellation (recommended only)</li> </ul>																																																																

## APPENDIX B - EVALUATION

1. European Athletics Premium and Classic meetings will be evaluated, ranked and monitored by an Evaluation Panel:
  - A European Athletics Council Member
  - A meeting event organiser
  - An athlete representative
  - An Event & Competition Commission member
  - Eventually other appointed experts
2. A Member Federation can apply one season in advance for an upgrading of its meeting status (according to Principle 3.).
  - 2.1. At the meeting organisers' expense, an evaluation can take place
  - 2.2. The final decision for an upgrading will be made by the European Athletics Executive Board following the Evaluation Panel recommendation.
3. The downgrading of a meeting will also be overseen by the Evaluation Panel. For serious shortcomings in a meeting's performance, this can be with immediate effect at the Evaluation Panel's discretion and final approval of the European Athletics Executive Board.
4. Meetings will be evaluated on factors that are within their control. For example, no meeting will be penalised for poor athlete performances if it is clear that weather conditions were difficult.
  - 4.1. The following criteria will be closely controlled and integrated in the annual evaluation:
    1. Mandatory events/Programme
    2. Communication with TD/EA
    3. Liability Insurance
    4. Medical services
    5. Quality of food
    6. Quality of accommodation
    7. Quality of transport services
    8. Technical Facilities (equipment & implements)
    9. Technical Conduct
    10. Requirements about participating countries
    11. Athletes payment
    12. Spectators
    13. Time schedule
    14. Event presentation
    15. Advertising rules
    16. TV Production & coverage/ live streaming
    17. Video screens
    18. Media services (web & results)
    19. Budget
    20. Prize money structure



## APPENDIX C – PENALTIES

In case of non-compliance with criteria, following penalties will apply.

section	Permit Agreement	Classic	Premium
		Penalties (in CHF)	Penalties (in CHF)
2.3	To display the European Athletics logo on all printed and other promotional material related to the Meeting in accordance with the directions of EA	500	1'000
2.4	To make available and produce at least two advertising boards, one of 12x1m being in prime TV view along the back straight (european-athletics.org) at the venue of the Meeting for the entire duration of the Meeting and one of 6x1m being placed in one of the curves (I Run Clean). EA to confirm the content of the board and the production cost of the board to be borne by the organiser	250 each	500 each
2.6.1	To provide all start lists the day before and the final results immediately after the Meeting to mirko@tilastopaja.fi & competition@european-athletics.org	500	750
2.7	Not by any act or omission to do anything that could interfere with or damage the rights, entitlements or reputation of the IAAF or European Athletics	5'000	10'000

		<b>Classic</b>	<b>Premium</b>
<b>section</b>	<b>Principles for Selection</b>	<b>Penalties (in CHF)</b>	<b>Penalties (in CHF)</b>
<b>6</b>	Premium and Classic Meetings shall send their proposal of programme of events to EA by 1 December of every year preceding the date of the meeting. If the programme changes after this date without EA authorisation, penalties will apply	<b>2'000</b>	<b>4'000</b>
<b>8.4</b>	Meeting Organisers must sign a liability insurance policy, in favour of the athletes, officials and spectators, to cover risks for which they may be retained liable and present a copy to European Athletics. It is recommended that other insurance policy should be signed against the risks of cancellation. Athletes have to cover their own insurance for accident	<b>1'000</b>	<b>2'000</b>
<b>8.5</b>	Doping control tests shall be conducted on random/target selection basis, and analysis must be performed at the allocated WADA accredited laboratory, in accordance with the WADA standards and IAAF guidelines. The organiser has to take care of dispatching the samples to the laboratories. The analysis reports shall be directly submitted by the laboratory to European Athletics Office and as a copy to the IAAF Anti-Doping department. The costs of the control (incl. Personnel), the dispatch of samples and their analysis must be borne by the Meeting Organiser	<b>5'000</b>	<b>10'000</b>
<b>8.11</b>	The following criteria for the number of participating countries (national, continental, international) will be strictly applied:		
	a) Minimum 8 different countries (including host country)	<b>1'000</b>	<b>2'000</b>
	b) Minimum 6 athletes per event (100m, LJ, etc.) of which at least 3 for Premium and 2 for Classic in lane disciplines (running events up to and including 400m and 4x100m), and at least 4 for Premium and 3 for Classic in all other disciplines are from different European countries	<b>1'000</b>	<b>2'000</b>
	c) From all participating athletes at the meeting, minimum 50% must be European athletes	<b>1'000</b>	<b>2'000</b>
	d) Maximum of 4 athletes, excluding the pacemakers, per country can participate at each event (excluding the host country). In case of 3000/5000m and 3000m SC the maximum number of athletes shall be as follows: 4 athletes from one country in each heat up to 15 athletes, 5 athletes from one country in each heat up to 18 athletes, 6 athletes from one country in each heat up to 19 athletes	<b>500</b>	<b>1'000</b>
<b>8.12</b>	All payments shall be effected in accordance with IAAF Rules and Regulations within the following time frames: Travel costs & prize money/appearance fees - 90 days	<b>1'000</b>	<b>2'000</b>
<b>8.15</b>	Live results	<b>1'000</b>	<b>2'000</b>

		<b>Classic</b>	<b>Premium</b>
<b>section</b>	<b>Principles for Selection</b>	<b>Penalties (in CHF)</b>	<b>Penalties (in CHF)</b>
<b>APPENDIX A</b>	8 lanes Capacity of 5000, minimum 50% spectator attendance (2500) Video board(s) (minimum size 40m2 in total) 2 infield timing boards (double sided) One infield electronic scoring board per field event EDM or VDM + automatic false start apparatus, full electronic timing Electronic Wind gauge	<b>N/A</b>	<b>2'000</b>
<b>APPENDIX A</b>	6 lanes Capacity of 3000, minimum 50% spectator attendance (1500) 2 infield timing boards One infield electronic scoring board per field event Wind gauge Automatic false start apparatus, full electronic timing	<b>1'000</b>	<b>N/A</b>
<b>APPENDIX A</b>	Medical services	<b>1'000</b>	<b>2'000</b>
<b>APPENDIX A</b>	Total prize money budget	<b>2'500</b>	<b>5'000</b>